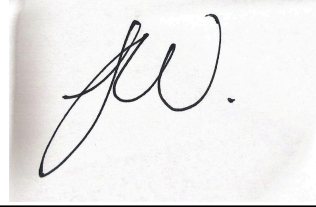



MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,
 PO Box 1225, Fremantle WA 6959
 www.msand.org.au
 Committee Meeting Minutes

DATE	Monday 21st July 2025		
VENUE	ND35/ 321	START TIME 5:40	FINISH TIME 6:42
CHAIRPERSON	Oliver Smith	MINUTES Jessica Wait	TIMEKEEPER Jessica Wait
ATTENDEES	Oliver Smith, Denver Quantrill, Yoveena Brian, Jessica Wait, Tim Andrews, Kate Stirton, Olivia St Clair, Matilda Malet, Keoni Bassett, Seamus Keefe, Olivia Holmes, Chris Murphy, Harry Mohr, Daniel Borg, Gabrielle Hachem, Brodie Rigg, Ophelia Schilizz		
APOLOGIES	Annabelle Motteram, Jared Buratto, Anabelle Papalia, Jayden Dickson, Will Mariuz, Jay Caruso, Prem Sathiamoorthy, Jack Bertoia, Alex Diamant		

Student: Jessica Wait (Secretary)	Signature: 
Student: Oliver Smith (President)	Signature: 

Confirmation of Minutes:
 By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
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1.	Minutes from previous meeting				
2.	Business arising from previous meeting				
3.	New business				
4.	Portfolio reports				
4.1	President's report	<ol style="list-style-type: none"> 1. Shoutouts 2. Committee housekeeping 3. Alumni update 4. ASC update 5. Graduands update 	<ol style="list-style-type: none"> 1. Have your shoutouts at the ready folks! <ol style="list-style-type: none"> a. Jayden and Yov for the mOSCE b. Will for MSAND vs ND Footy 2. Ball ticket support, attendance at events, new fridge coming, awaiting further on MEDI6100 results, handover prep <ol style="list-style-type: none"> a. Key aim for the ball: maintain a sense of community for MSAND → We would love to see a big turnout! b. Delay in MEDI6100 exam results being released, we are unfortunately not aware/ allowed to be 	OS	5:40-5:57

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		<p>aware of why there is a delay</p> <ol style="list-style-type: none"> 3. Alumni FC in 3 weeks, Notre Damus underway - please forward any alumni details of people keen! <ol style="list-style-type: none"> a. Going well, timeline chugging along nicely. 4. Meeting this Friday to discuss ToR, hopefully formed soon <ol style="list-style-type: none"> a. Going well 5. Graduands greenlit - will provide some context to history of this event + hopes moving forward <ol style="list-style-type: none"> a. Proper Uni graduation in April following year b. Graduand ceremony in response, all students invited. c. 2025 Graduand ceremony is on! Good to know context when in fourth year. 				
4.2	Vice President External's report	<ol style="list-style-type: none"> 1. Remaining events 2025 	Need to know if events are still going ahead or being postponed / cancelled		DQ	6:40-6:42
4.3	Vice President Internal's report	<ol style="list-style-type: none"> 1. MOSCE thanks 2. Broome MOSCE 3. SSAF dates?? 	<ol style="list-style-type: none"> 1. Big thanks to everyone who participated and volunteered → any feedback is much appreciated as this year was run differently to the past 	<ol style="list-style-type: none"> 1. Yov to speak to Brodie about Broome mOSCE 	YB	6:02-6:03
4.4	Treasurer's report	Please push people to buy tickets to the ball	<ol style="list-style-type: none"> 1. Please, please, please 2. Aggressive marketing in group chats and setting up tables 3. We want numbers sooner rather than later! 		TA	6:03-6:06

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4.5	Secretary's report	<ol style="list-style-type: none"> 1. SOTY/ EOTY awards 2. Election timeline 3. AGM 4. Handovers 	<ol style="list-style-type: none"> 1. Please tell people to vote and remind them it is anonymous 2. Here is the timeline just to keep in mind + start thinking about next year 3. Here are the dates (22nd September) <ol style="list-style-type: none"> a. Also note that you need to prepare a slide and summary of your year in the role 4. Aim to have completed by the 1st of November/ fortnight after your last event. Make a copy and edit from there. 		JW	6:06:6:09
4.6	Social report	<ol style="list-style-type: none"> 1. Financial concerns for ball 	<ol style="list-style-type: none"> 1. If we don't sell enough tickets, we look at having to cancel the event so please encourage people to buy tickets! <ol style="list-style-type: none"> a. Personally message people about buying tickets b. MSAND people go on different tables to encourage others to come 		SK	6:09-6:23
4.7	Rural report	Kimberley Immersion Week social event	Everyone please hype up and do your best to get your friend groups to attend!		KB	6:23-6:25
4.8	Social report justice	Ball fundraiser RFDS oceans to outback - need to talk to Will + run club people + rural :)))	Bake sale hopefully in 2 or 3 weeks time FSD or ambulance wish :)	<ol style="list-style-type: none"> 1. Message Seamus to organise raffle (sponsors) and fundraiser idea for the ball 	OH	6:25-6:28
4.9	AMSA report	<ol style="list-style-type: none"> 1. AMSA PubCrawl with Curtin 	<ol style="list-style-type: none"> 1. Good way to encourage cross-mingling between unis 		KS	6:28-6:30

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<p>4.10 Education report</p>	<p>To be read by Denver in his best imitation of me:</p> <ol style="list-style-type: none"> MSAND Mock OSCE Year 1 Results release update 	<ol style="list-style-type: none"> A massive thank you and shoutout to Yoveena for running the MSAND Mock OSCE's over the weekend and all the volunteers for their help running and for those who participated. It was the largest attended and run MSAND mock OSCE (to my knowledge of 1 year) (~100 students, 3 stations each!!!) Yoveena, Oli and I to meet with Darren to see if Year 1 results can be released prior to the completion of postponed exams due to the short turn around in results and Sem 2 exams (Oli can provide some context/further explanation if needed) 	<p>2. Meet with Darren</p>	<p>JD (DQ)</p>	<p>6:30</p>
<p>4.11 Wellness report</p>	<p>-</p>				
<p>4.12 Sports report</p>	<p>Football v UWA (Friday 1st August) Football v Alumni (Friday 8th August) Netball and soccer round robin</p>	<p>Just a head's up that we have two footy games left for the season (see dates in left column). Please promote these to your relevant year groups / friends! It would be great to see a big turnout of supporters and players at both!</p> <p>Additionally we have round-robin soccer and netball later this semester. Information will go out on facebook pages, but please start spreading the word to your year groups and friends. As always, its great to get a large turnout to these things!</p> <p>Thanks</p>		<p>WM (OS)</p>	<p>6:31</p>
<p>4.13 IT report</p>	<ol style="list-style-type: none"> Comparison between payment platforms such as 			<p>OS</p>	<p>6:32-6:34</p>

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	Rubric and Square				
4.14 Media report	-				
4.15 Equity report	<ol style="list-style-type: none"> 1. Equity in Medicine Event Update 2. CD Improvement 	<ol style="list-style-type: none"> 1. Great speakers and food prepared so please encourage everyone to come along <ol style="list-style-type: none"> a. Any ideas/ preferences for food to be pleased passed on! 2. Please fill out survey on improving CD curriculum 		MM	6:35
4.16 Environment report	<ol style="list-style-type: none"> 1. Environment event 			Osc	6:35
4.17 4th year rep report	<ol style="list-style-type: none"> 1. Grad Ball 2. Pre-internship info day and night 3. Graduands ceremony 			CM	6:36-6:38
4.18 3rd year rep report	<ol style="list-style-type: none"> 1. Due to host a Friday friendlies for this semester 	<ol style="list-style-type: none"> 1. Trying to find a way to make this cost free e.g. pickleball event 		HM	6:38-6:40
4.19 2nd year rep report	<ol style="list-style-type: none"> 1. Exam feedback 2. Coffee and cake morning 3. Halfway dinner planning 				
4.20 1st year rep report	<ol style="list-style-type: none"> 1. Dress up competition 				

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4.21	Broome Report	Broome soiree coming up August 22nd				-
4.22	International Student Report	<ol style="list-style-type: none"> 1. Catch up for event International Students coming 2. Meeting with Prof Anglin 				-
5.	Miscellaneous business					
6.	Next meeting					

Key to Initials: 2024 MSAND Representatives

AD: Alex Diamant (4th Year Rep)	JW: Jessica Wait (Secretary)
AM: Anabelle Motteram (2nd Year Rep)	KB: Keoni Bassett (Rural Chair)
AP: Annabelle Papalia (3rd Year Rep)	KS: Kate Stirton (AMSA Chair)
BR: Brodie Rigg (Broome Rep)	MM: Matilda Malet (Equity Chair)
CM: Chris Murphy (4th Year Rep)	OH: Olivia Holmes (Social Justice Chair)
DB: Daniel Borg (1st Year Rep)	OSc: Ophelia Schilizzi (IT Chair)
DQ: Denver Quantrill (Vice President External)	OSm: Oliver Smith (President)

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GH: Gabrielle Hachem (1st Year Rep)	OSt: Olivia St Clair (Environment Chair)
HM: Harry Mohr (3rd Year Rep)	PS: Prem Sathiamoorthy (International Chair)
JB: Jack Bertoia (Media Chair)	SK: Seamus Keefe (Social Chair)
JB: Jared Buratto (2nd Year Rep)	TA: Tim Andrews (Treasurer)
JC: Jay Caruso (Wellbeing Chair)	WM: Will Mariuz (Sports Chair)
JD: Jayden Dickson (Education Chair)	YB: Yoveena Brian (Vice President External)