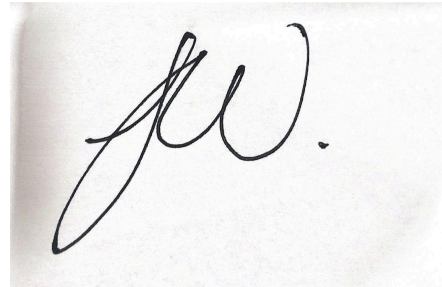


MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME




MSAND c/o School of Medicine Fremantle,
 PO Box 1225, Fremantle WA 6959
 www.msand.org.au
 Committee Meeting Minutes

DATE	Zoom		
VENUE	ND35/ 321	START TIME 5:35	FINISH TIME 6:25
CHAIRPERSON	Oliver Smith	MINUTES Jessica Wait	TIMEKEEPER Jessica Wait
ATTENDEES	Oliver Smith, Yoveena Brian, Denver Quantrill, Jessica Wait, Tim Andrews, Jayden Dickson, Olivia Holmes, Annabelle Motteram, Anabelle Papalia, Harry Mohr, Jared Burrato, Will Mariuz, Jack Bertoia, Alex Diamant, Gabby Hachem, Daniel Borg, Kate Stirton, Jay Caruso		
APOLOGIES	Chris Murphy, Olivia St Clair, Keoni Basset, Ophelia Schilizzi		
Student: Jessica Wait	Signature: 		
Student: Oliver Smith	Signature:		

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 Committee Meeting Minutes

	
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Confirmation of Minutes:

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	Minutes from previous meeting		Nil	-	-	
2.	Business arising from previous meeting		Nil	-	-	
3.	New business		Welcoming and congratulations of new members <ul style="list-style-type: none"> - First year reps: Gabby Hachem and Daniel Borg - Broome Rep: Brodie Rigg 	-	OS	
4.	Portfolio reports				-	

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<p>4.1 President's report</p>		<ul style="list-style-type: none"> - AMC Report, due date is April 7th but first drafts will be due prior to this - Event planning and approval → flag it early with exec so we know what it consists of - MSAND kitchen cleaning roster - Shared Drive → decided that we will use google drive but use the emails not associated with MSAND to remove liability. Students should not be able to upload and edit drive, they should only be able to download from it. - Year reps need to look through and cull any old/ excess documents/ content on the drive - AMA WA has been visited by the federal branch → meeting with presidents of other societies and have been asked to raise a topic. If there any relevant suggestions on a state or federal level that could be used to improve student experience, Oliver will take this to be discussed. 	<ul style="list-style-type: none"> - Complete your allocated section, use last year's report as a guide as needed. Take time to think about how the school can 	<p>OS</p>	
<p>4.2 Vice President External's report</p>		<ul style="list-style-type: none"> - Prospectus 		<p>DQ</p>	
<p>4.3 Vice President Internal's report</p>		<ul style="list-style-type: none"> - Final Year Clinical Placement Model → looking for committee and year group feedback <ul style="list-style-type: none"> - Proposed that we change to a region based model - Document will be sent out 	<ul style="list-style-type: none"> - Anonymous survey will be sent out to gather data to take to committee - Message Yov with any questions about the survey and proposed model 	<p>YB</p>	
<p>4.4 Treasurer's report</p>		<ul style="list-style-type: none"> - Send event budgets to Tim before spending 		<p>TA</p>	

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4.5	Secretary's report		<ul style="list-style-type: none"> - Event processes - Calendar - Subcommittees for portfolios 	<ul style="list-style-type: none"> - Please send final applicants to Jess once selected - Let Jess know if you are having access problems with the calendar - Please use event forms for creating events on campus 	JW	
4.6	Social report		- O-Camp was a big success!	-	SK	
4.7	Rural report		Nil		KB	
4.8	Social justice report		Queer pride event		OH	
4.9	AMSA report		Nil		KS	
4.10	Education report		Thanks to everyone who helped with the information nights!		JD	
4.11	Wellness report		Nil		JC	
4.12	Sports report		Come to run club!		WM	
4.13	IT report		Nil		OS	
4.14	Media report		Use google form for events to be added to Facebook page		JB	
4.15	Equity report		Need a new rep	Find a new rep	-	
4.16	Environment report		Nil		OS	
4.17	4th year rep report		Nil		AD, CM	
4.18	3rd year rep report		Mentoring for 1st years → has there ever been consideration for using 2nd years for 1st year mentors and 3rd years as mentors for 2nd years	This has been considered in the past → ended up being not enough volunteers, but happy to try for this	AP, HM	

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		<ul style="list-style-type: none"> - Should be considered whether students are looking for life mentoring or study mentoring - But also consider how much work is this making for students - May just become dependent on numbers 		
4.19	2nd year rep report	Pre-clinical lawn bowls → can this be organised by the 2nd year reps?		AM, JB
4.20	1st year rep report	Nil		GH, DB
5.	Broome report	Nil		-
6.	Next meeting	March 10th 2025		

Key to Initials: 2024 MSAND Representatives

AD: Alex Diamant	KB: Keoni Bassett
AM: Anabelle Motteram	KS: Kate Stirton
AP: Annabelle Papalia	OH: Olivia Holmes
CM: Chris Murphy	OSc: Ophelia Schilizzi
DQ: Denver Quantrill	OSm: Oliver Smith
HM: Harry Mohr	OSt: Olivia St Clair
JB: Jack Bertoia	SK: Seamus Keefe

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JB: Jared Buratto	TA: Tim Andrews
JC: Jay Caruso	WM: Will Mariuz
JD: Jayden Dickson	YB: Yoveena Brian
JW: Jess Wait	