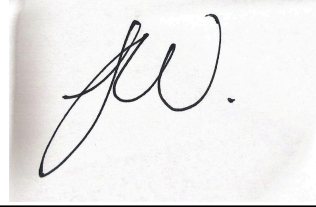



# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

<b>DATE</b>	Monday 7th April 2025		
<b>VENUE</b>	Zoom	<b>START TIME</b>	<b>FINISH TIME</b>
<b>CHAIRPERSON</b>	Oliver Smith	<b>MINUTES</b> Jessica Wait	<b>TIMEKEEPER</b> Jessica Wait
<b>ATTENDEES</b>	Oliver Smith, Denver Quantrill, Yoveena Brian, Jessica Wait, Tim Andrews, Kate Stirton, Jayden Dickson, Olivia St Clair, Matilda Malet, Jack Bertoia, Keoni Bassett, Se Gabrielle Hachem, Brodie Rigg		
<b>APOLOGIES</b>	Ophelia Schilizz, Chris Murphy, Prem Sathiamoorthy		

<b>Student:</b> Jessica Wait (Secretary)	<b>Signature:</b> 
<b>Student:</b> Oliver Smith (President)	<b>Signature:</b> 

**Confirmation of Minutes:**  
 By signing here, the following members confirm  
 that these minutes are a correct and accurate  
 reflection of the meeting dated

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME
-----	---------	------	-------------------	-------------	------

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
**Committee Meeting Minutes**

1. <b>Minutes from previous meeting</b>				
2. <b>Business arising from previous meeting</b>				
3. <b>New business</b>	<p>A moment for recognition for portfolios with recent events:</p> <ul style="list-style-type: none"> <li>- Seamus → Uniform Party</li> <li>- Liv → First environment event and Keep Cups</li> <li>- Chris and Alex → Grad book, grad jumpers, and grad ball planning</li> <li>- Will and Kate → Touch Footy and AMSA Banh Mi</li> <li>- Everyone's involvement in the AMC report</li> </ul>			
4. <b>Portfolio reports</b>				
4.1 <b>President's report</b>	<ol style="list-style-type: none"> <li>1. Recognition</li> <li>2. SSLM</li> <li>3. KIP</li> <li>4. Resumption of meetings w/ Head of School</li> <li>5. Placement support</li> </ol>	<ol style="list-style-type: none"> <li>1. Excellent stuff</li> <li>2. Agenda items due CoB 14/04, hang around after to discuss</li> <li>3. Update for whole committee</li> <li>4. Yov and I will be meeting on a modified basis (monthly); advocacy</li> </ol>		OS
4.2 <b>Vice President External's report</b>	<p>Well done on events                  More sponsors are being recruited</p>	-	-	DQ

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

4.3	<b>Vice President Internal's report</b>	SSAF	<ul style="list-style-type: none"> <li>- All ND students have started paying SSAF - this is meant to go towards student amenities. VPI now sits on the committee to see what they approve for expenditure. Great opportunity for us to use these fees to benefit med students.</li> <li>- Need to make sure ideas align with checklist</li> <li>- Key idea: maximise number of people who benefit from the funding → e.g. needs to be whole cohort/ whole med school events, should go beyond just a one discipline night</li> <li>- There also needs to be a way that we acknowledge that we have used SSAF for this amenity or event e.g. a plaque</li> <li>- E.g. learning subscriptions tend to get approved</li> </ul>	<p>Come up with ideas that this funding can be used for and propose to VPI                  See application                  Is there any documentation that reports where this funding has gone so far?                  Look to better understand scope on what we can ask for</p>	YB
4.4	<b>Treasurer's report</b>	-	-	Remember to send through payments so that it's in writing in the treasurer email!	TA
4.5	<b>Secretary's report</b>	Event Processes	<ol style="list-style-type: none"> <li>1. Reminder to check calendar, email me, and lock in with CCP + get dates in early or give me a potential date just so that people are aware → understand that speakers tend to be doctors and they are busy people!</li> <li>2. CCP have followed up with events that they are unsure about + we have had clashes</li> </ol>		JW
4.6	<b>Social report</b>	<ol style="list-style-type: none"> <li>1. Uniform Party Report</li> <li>2. Ball Updates</li> </ol>	<ol style="list-style-type: none"> <li>1. Subcommittee recognition</li> <li>1. Profit report (yeah boy)</li> <li>2. Brief update on ball prep → Montgomery hall + a few other event halls have been viewed so we can start budgeting for tickets and dates</li> </ol>		
4.7	<b>Rural report</b>	-			

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

4.8	<b>Social justice report</b>	WGS	<ol style="list-style-type: none"> <li>1. Promote</li> <li>2. Recruit Shavers</li> <li>3. MSAND Involvement</li> </ol>		OH
4.9	<b>AMSA report</b>	<ol style="list-style-type: none"> <li>1. Rural Health Summit</li> <li>2. AMSA National Convention</li> <li>3. Vampire Cup</li> </ol>	<ol style="list-style-type: none"> <li>1. Talk to people to get them to show up to events → acknowledged that FB events don't always tend to reach people and word of mouth is important!</li> </ol>		
4.10	<b>Education report</b>	-			
4.11	<b>Wellness report</b>	Run club x Wellbeing Collab (yay)			
4.12	<b>Sports report</b>	Thanks to Kate for AMSA support at touch footy night + all those who turned up to footy training! → Keep coming to footy training to help boost numbers and camaraderie!			
4.13	<b>IT report</b>	-			
4.14	<b>Media report</b>			Send Jack a reminder if you need any events to be made! More med student jumpers to be announced soon!	
4.15	<b>Equity report</b>	EVENTS - BIPOC picnic - Equity in Medicine Day OTHER GOALS - Advocating - CD curriculum	BIPOC picnic 2 May 2pm location tbd - Equity in Medicine Day Wednesday late july/early august - Advocating (talking to lecturers etc on behalf of students) - CD curriculum Kelly Valentin meeting	Speak to Havlat about the accessibility of his slides for students with dyslexia etc.	
4.16	<b>Environment report</b>	Clean Up Keep Cups Containers for Change	Signs have been put up with bins educating students on what can go in them!		

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

4.17	<b>4<sup>th</sup> year rep report</b>	-			
4.18	<b>3<sup>rd</sup> year rep report</b>	-			
4.19	<b>2<sup>nd</sup> year rep report</b>	<ol style="list-style-type: none"> <li>1. Lawn bowls</li> <li>2. KIP</li> </ol>	<ol style="list-style-type: none"> <li>1. Involvement and ideas for rural involvement week → please send through ideas and feedback</li> </ol>	Clarify event date and get tickets out for Lawn Bowls in next 24hrs Reach out for feedback in rural immersion week	
4.20	<b>1<sup>st</sup> year rep report</b>	-			
5.	<b>Miscellaneous business</b>	Sports Report from Will  Student/ Staff Liaison Meeting	<ol style="list-style-type: none"> <li>1. KIP → need to have further ideas on this, rather than just saying we are disappointed. We will likely have a separate meeting just for this!</li> <li>2. Med school website isn't updated with which staff is doing what → could they please update this so students know who they need to contact → better staff directory ++</li> <li>3. Grad ball → could likely be more of a 'local conversation' with Prof Anglin</li> <li>4. Cadaver labs → would we be able to resume the program at Murdoch?                         <ol style="list-style-type: none"> <li>a. Encourage 1st year reps to seek feedback from 4th years who were the last year group to attend these sessions</li> <li>b. Turn out at these sessions was abysmal</li> <li>c. Student feedback from 4th years tends to suggest that they were not useful</li> <li>d. VPI recommendation: look at 3D platforms online → school could potentially invest in this instead as a substitute</li> <li>e. Comes down to licensing, financial constraints, and Catholic beliefs</li> </ol> </li> </ol>		

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

		<ul style="list-style-type: none"> <li>f. Curtin does virtual dissections, very expensive, but if we don't ask, we won't know</li> <li>g. Radiopedia does medical imaging and anatomy courses → 10hrs of content and is highly recommended! Could try for a university discount</li> </ul> <ul style="list-style-type: none"> <li>5. Improvement</li> <li>6. Social/ personal issues within first year cohort in Broome → students have said tutor response to these concerns have not been addressed appropriately or at the magnitude that they should be addressed at                         <ul style="list-style-type: none"> <li>a. With all students living together, it is becoming a "pressure cooker"</li> <li>b. Will look to have a separate meeting to keep this confidential</li> <li>c. Brodie is happy to recruit students to speak on this topic</li> <li>d. May be more relevant for a private meeting with Prof Anglin for a more direct response</li> </ul> </li> <li>7. Can we ask the school for money</li> <li>8. Updating boards with student achievements</li> </ul>	
6. <b>Next meeting</b>	Meet in a month in person		

## Key to Initials: 2024 MSAND Representatives

AD: Alex Diamant (4th Year Rep)	JW: Jessica Wait (Secretary)
AM: Anabelle Motteram (2nd Year Rep)	KB: Keoni Bassett (Rural Chair)
AP: Annabelle Papalia (3rd Year Rep)	KS: Kate Stirton (AMSA Chair)

# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
[www.msand.org.au](http://www.msand.org.au)  
**Committee Meeting Minutes**

BR: Brodie Rigg (Broome Rep)	MM: Matilda Malet (Equity Chair)
CM: Chris Murphy (4th Year Rep)	OH: Olivia Holmes (Social Justice Chair)
DB: Daniel Borg (1st Year Rep)	OSc: Ophelia Schilizzi (IT Chair)
DQ: Denver Quantrill (Vice President External)	OSm: Oliver Smith (President)
GH: Gabrielle Hachem (1st Year Rep)	OST: Olivia St Clair (Environment Chair)
HM: Harry Mohr (3rd Year Rep)	PS: Prem Sathiamoorthy (International Chair)
JB: Jack Bertoia (Media Chair)	SK: Seamus Keefe (Social Chair)
JB: Jared Buratto (2nd Year Rep)	TA: Tim Andrews (Treasurer)
JC: Jay Caruso (Wellbeing Chair)	WM: Will Mariuz (Sports Chair)
JD: Jayden Dickson (Education Chair)	YB: Yoveena Brian (Vice President External)