





## January Committee Meeting Summary

<b>DATE</b>	22/01/2024		
<b>VENUE</b>	ND35/318	<b>START TIME</b> 5:30	<b>FINISH TIME</b> 6:30
<b>CHAIRPERSON</b>	JM	<b>MINUTES</b> KH	<b>TIMEKEEPER</b> KH
<b>ATTENDEES</b>	RW, MD, OW, SD, TJ, TA, JW, JM, VF, KH, T.M, AF, WS, EQ, DD, EP, PS. (Online - IW, SH)		
<b>APOLOGIES</b>	BE, CW, DQ		

<b>Student:</b> Kate Hewitson (Secretary)	<b>Signature:</b> 
<b>Student:</b> Jack Murray (President)	<b>Signature:</b> 

**Confirmation of Minutes:**

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated

No.	HEADING	DISCUSSION POINTS	NAME
1.	<b>Minutes from previous meeting</b>	n/a	
2.	<b>Business arising from previous meeting</b>	n/a	
3.	<b>New business</b>		
4.	<b>Portfolio reports</b>		
4.1	<b>President's report</b>	<ul style="list-style-type: none"> <li>Expectation re. meeting attendance - F2F meetings for first semester, alternating F2F and online in second semester.</li> <li>portfolio holders encouraged to submit details of events for prospectus to increase sponsorship funding</li> </ul>	JM



	<ul style="list-style-type: none"> <li>importance of sponsorship engagement - communication between committee and sponsors is a priority</li> </ul>	
4.2 Vice President External's report	<ul style="list-style-type: none"> <li>2024 prospective for sponsors currently being developed</li> <li>All prospective submissions due by COB Friday February 2nd</li> </ul>	SH
4.3 Vice President Internal's report	<ul style="list-style-type: none"> <li>MSAND committee wellbeing: buddy program with blackout periods to allow members to take breaks from duties without leaving the role empty.</li> <li>library access - St Therasas is closed for refurbishments. Medical students no longer have 24 hour access to the Galvin medical library as it is now being used by the university as a library for all ND students. Opening hours are currently 8am-8pm weekdays and 10am-6pm on weekends. Recognise the lack of study spaces available for students. Online booking system in place for use of study rooms in Galvin library.</li> <li>Discussions will be ongoing with the university regarding library access and opening hours during exam periods.</li> <li>Bots on our Facebook pages - increased activity of bots, if something looks unusual escalate early to Exec.</li> </ul>	VF
4.4 Treasurer's report	<p>JM on behalf of DQ</p> <ul style="list-style-type: none"> <li>DQ has created an MSAND budget for 2024 - you can contact him for info/to view</li> <li>Event personal expenditure reimbursement from MSAND: need to complete google doc and provide receipts to Denver.</li> </ul>	JM
4.5 Secretary's report	<ul style="list-style-type: none"> <li>Event Process - form templates and how to document can be found on MSAND shared drive under MSAND Events folder.</li> <li>MSAND Calendar - everyone should be accessing this, meeting dates for the year are already on there. Calendar can be found on MSAND website.</li> <li>Official Communication - keep important communication on MSAND email accounts rather than personal messages - this is to ensure continuity for future committee members</li> <li>Subcommittees - portfolios to submit a paragraph describing their committee requirements due COB Friday 2nd Feb</li> </ul>	KH
4.6 Social report	n/a	
4.7 Rural report	n/a	
4.8 Social justice report	<ul style="list-style-type: none"> <li>Invasion day rally - EQ meeting with students for rally</li> </ul>	EQ
4.9 AMSA report	n/a	
4.10 Education report	<ul style="list-style-type: none"> <li>'Ollies Quizzes' - only to be used within the medical school. Not to be on dropbox. There is a contract between Ollie and MSAND.</li> <li>Contact DD if you see them anywhere so this can be addressed</li> </ul>	DD
4.11 Wellness report	<ul style="list-style-type: none"> <li>Importance of choice of language when speaking about the medical school and challenges faced by students - concerns raised that negative language used amongst student groups is increasing student</li> </ul>	MD



MSAND

	stress, anxiety, and angst. Move toward more neutral language to not aggravate the situation.	
4.12 Sports report	n/a	
4.13 IT report	<ul style="list-style-type: none"> <li>• contact RW if any issues getting into dropbox, google drive, MSAND emails</li> <li>• ticketing for events goes through IT - form to fill out</li> </ul>	RW
4.14 Media report	n/a	
4.15 Equity report	<ul style="list-style-type: none"> <li>• Students have expressed concerns re. alcohol being the focus of the majority of students' events. Need to increase MSAND events for students that are not centered around drinking/alcohol.</li> <li>• Further discussions to be had around alcohol free student events.</li> <li>• Concerns regarding the suggestion that the University is considering making lectures compulsory F2F with 80% attendance rule. - concerns have been raised by students re. gender equity (e.g mothering/child minding duties), and varying ability for students to attend university.</li> <li>• TM and MD have discussed alternative event.s</li> </ul>	TM
4.16 Environment report	n/a	
4.17 4 <sup>th</sup> year rep report	n/a	
4.18 3 <sup>rd</sup> year rep report	<ul style="list-style-type: none"> <li>• Friday friendlies - funding available for bar tab.</li> <li>• ?Lawn Bowls - take the focus of Friday friendlies away from alcohol. This should be a fun networking event where students feel comfortable attending without pressures of alcohol.</li> <li>• New Potential SplG idea: a fellow third year wants to start a Psychiatry SplG, looking for direction. KH provided details re MSAND policy and procedures - SplG Operational Guidelines can be found on the MSAND website in the About MSAND → Official documents. This is a detailed procedure.</li> </ul>	TA
4.19 2 <sup>nd</sup> year rep report	n/a	
4.20 1 <sup>st</sup> year rep report	n/a	
5. Miscellaneous business	n/a	
6. Next meeting	12/02/24	KH



**Key to Initials: 2024 MSAND Representatives**

AF: Alex Ferraz	MD: Megan Dodd
BE: Brodie Egan	PS: Prem Sathiamoorthy
CW: Caitlin Westover	RW: Raphael Watt
DD: Danielle D'Souza	SD: Shaun Dos
DQ: Denver Quantrill	SH: Shiya Huang
EP: Eda Pui	TA: Tim Andrews
EQ: Eva Quattrini	TJ: Tim Jones
IW: Iza Wojtasik	TM: Toritse Mojuetan
JM: Jack Murray	VF: Vicky Ferdinands
JW: Jess Wait	WS: William Swarbrick
KH: Kate Hewitson	