



MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,
 PO Box 1225, Fremantle WA 6959
 www.msand.org.au
 Committee Meeting Minutes

DATE	16/06/22		
VENUE	Consulting Suites	Start time: 5pm	Finish time: 6:30pm
CHAIRPERSON	JZ	MINUTES: MSJ	TIMEKEEPER: MSJ
ATTENDEES	JZ, EH, MSJ, OT, HC, EG, JM, EJ, AG, EE, TB, ME,		
APOLOGIES	SA, AL, AM, LH, IS, RO, RW, RC, SS, SD, AB, GR		

Student: Jarrad Zylstra (President)	Signature: 
Student: Marie Sim Johnston (secretary)	Signature: 

Confirmation of Minutes:

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated .

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	Minutes from previous meeting		EE acknowledges minutes were checked and correct			
2.	Business arising from previous meeting	Group of 8	<ul style="list-style-type: none"> • WA MedSoc Presidents took this issue to AMA. • Their DiT committee met and are drafting a letter to local MPs for Presidents to co-sign about concerns with the group of 8. 			

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3. New business	N/A				
4. Portfolio reports					
4.1 President's report	<ol style="list-style-type: none"> 1. Events 2. Reform Update 3. Constitution 4. International Students 5. Succession Planning 	<ol style="list-style-type: none"> 1. Good job to everyone running events this year 2. Website is almost up and running! <ol style="list-style-type: none"> a. Just need some final headshots. b. MSAND Alumni 3. SpIG & constitution changes <ol style="list-style-type: none"> a. In order to have changes we need to hold a general meeting in order to change anything. b. Requires at least 30 members 4. International students working group occurring at the moment <ol style="list-style-type: none"> a. There will be scope for an international student rep written into our constitution. 5. Succession planning <ol style="list-style-type: none"> a. Please start looking for people to take on your role. b. Start with subcommittee and move onwards. 			
4.2 Vice President External's report	<ol style="list-style-type: none"> 1. MOSCE 1st year 2. Event completion forms 3. Feedback on COVID information 	<ol style="list-style-type: none"> 1. 13th of August (Saturday) <ol style="list-style-type: none"> a. 2nd years wont be here b. EH to message first year reps 2. Event completion form <ol style="list-style-type: none"> a. Only needs to be key points b. Please fill them out 3. Doing good with year reps. 			
4.3 Vice President Internal's report					
4.4 Treasurer's report					

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4.5	Secretary's report	Events	<p>Events have been approved to go ahead with food</p> <p>Please give me your forms with 6 weeks notice</p> <p>New RAMP form + How to Ramp guide on the shared drive.</p> <p>Updated to role turnover at the end of the year</p>			
4.6	Social report					
4.7	Rural report	<p>RCS</p> <p>Rural events</p> <p>Rural exercison</p>	<ul style="list-style-type: none"> • RCS info night wnet well • RCS interviews completed • Rural excursion ~ 16ppl • Rural background pizza night. • President 			
4.8	Social justice report	Reconciliation Week	<ul style="list-style-type: none"> • Reconciliation week event should be a bigger event • Consider MSAND to have a reconciliation action plan • President, VPi & Education to bring CD aspects to the AGC 			
4.9	AMSA report	<ol style="list-style-type: none"> 1. AMSA policies 2. Think tank 3. Addressing students with disabilities 	<ol style="list-style-type: none"> 1. Reviews has been done 2. Good turnout to think tank 3. Should be something MSAND champions next year in particular with respects to the equity portfolio 			
4.10	Education report	<ol style="list-style-type: none"> 1. Evaluation committee 2. Curriculum changes 2023 3. Clinical MOSCE 	<ol style="list-style-type: none"> 1. SoM thinks that other evaluation/research polls are detrimental to the schools. So if any students get links please aks the school/Oli first 2. If any students have feedback this is crucial as there will be lots of changes. 3. Proposal of mock osce for clinical years will be sent through to everyone soon. If there are any 1st/2nd years who would like to be involved as actors and see a clinical osce in real time please let us know. 			
4.11	Wellness report	<ol style="list-style-type: none"> 1. Wellbeing goodie bags 2. Crazysoecs4docs 3. Andrew leech's new practice 	<ol style="list-style-type: none"> 1. We well received. 2. Went well 3. Free mental health for ND students 			
4.12	Sports report	<ol style="list-style-type: none"> 1. Events 	<ol style="list-style-type: none"> 1. Confirmation on triversity netball event 			

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4.13	IT report	Website	Almost up and running!			
4.14	Media report	Nil				
4.15	Equity report	<ol style="list-style-type: none"> 1. Refugee night 2. Trigger Warnings 3. Medical students with disability 4. SASH and Gender Equity Working group update. 5. Systemic racism in healthcare and education reform 	<ol style="list-style-type: none"> 1. Rubi gave a great speech at the event. Raised \$300 dollars. 2. Met with academics -> drawing up a proposal. Weeks that are noted to be stressful for students. 3. This may need to be actioned next year as part of the equity portfolio 4. Large scale curriculum changes occurring through ND SYD & Fremantle. 5. Respect training to be brought into ?MSAND exec? MSAND committee 			
4.16	Aboriginal rep report	nil				
4.17	4th year rep report	<ul style="list-style-type: none"> ● Graduation jumpers & Yearbooks ● Graduation week: <ul style="list-style-type: none"> ○ Graduation seminar: location sorted (Bicton pool, need to sort catering, sponsors/speaker order ○ Confirming date for graduation mass so can lock in seminar ○ Graduation ball: 2/3 paid for, will price tickets soon, decorations/extras being organised ○ Budget: to be updated ● Working with UWA/Curtin reps to organize pre-intern mixer in July sometime ● Finance 20 min Zoom with 4th years? Potential date = Mon 25/07 (before or after the Zoom audit 				

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	workshop so most people are online)				
4.18	3rd year rep report				
4.19	2nd year rep report	<ul style="list-style-type: none"> • UNDA med merch jumper • Halfway Dinner • F2F next sem with masks 	<ul style="list-style-type: none"> • Halfway dinner 19th of November • Merch jumpers - written contracts to regards to Bree's artwork. • F2F for sem 2 with masks on. 		
4.20	1st year rep report	<ol style="list-style-type: none"> 1. MSAND library in lobby 2. PBL games. 3. DEA 	<ol style="list-style-type: none"> 1. ?asking freo mended to make a bookcase 2. Social, sports & year reps to coordinate. 3. ?environment being brought into MSAND committee. 		
5.	Miscellaneous business				
6.	Next meeting				

Key to Initials: 2022 MSAND Representatives

JZ: Jarrad Zylstra	RW: Raph Watt
EH: Eugenia Hutton	RC: Ruby Chin
SS: Sahib Singh	SD: Sophie Dixon
MSJ: Marie Sim Johnston	EJ: Emma Jobson
AM: Alex Majri	AG: Alex Gunnell
SA: Sacha Alexiou	AL: Amy Lorimer
LH: Lachlan Hannah	EE: Ege Eroglu

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OT: Oliver Taylor	TB: Tina Barrow
HC: Hannal Cadhlo	RO: Russell O'Connor
IS: Indi Scanlon	ME: Max Eton
EG: Emily Gale	GR: Gerald Ryder
JM: Jack Murray	AB: Ahmi Bolton