



MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,
 PO Box 1225, Fremantle WA 6959
 www.msand.org.au
 Committee Meeting Minutes

DATE	14/03/2022		
VENUE	Consulting Suites	Start time: 5:30pm	Finish time: 6:30pm
CHAIRPERSON	JZ	MINUTES: MSJ	TIMEKEEPER: MSJ
ATTENDEES	JZ, , SS, MSJ, AM, SA,, OT, HC, IS, EG, JM, RW, RC, SD, EJ, AG, , EE, TC, RO		
APOLOGIES	LH, AL, EH, SS, RW,		

Student: Jarrad Zylstra (President)	Signature: 
Student: Marie Sim Johnston (secretary)	Signature: 

Confirmation of Minutes:

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated .

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	Minutes from previous meeting	Russell O'Connor Rubi Ni Chin				
2.	Business arising from previous meeting	N/A				

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3.	New business					
4.	Portfolio reports					
4.1	President's report	<ul style="list-style-type: none"> ● Handovers ● RAT testing ● MSAND progression ● Events 	<ul style="list-style-type: none"> ● Handovers <ul style="list-style-type: none"> ○ Each portfolio to be regularly updating their handovers throughout the year after each event ● RAT Testing <ul style="list-style-type: none"> ○ The school has ordered a number of RATs for their own supply ○ Students at clinical sites that require them to do a RAT can apply to the school for supply if the site will not provide them with a RAT and they are unable to supply themselves ● MSAND committee progression <ul style="list-style-type: none"> ○ JZ is organising to move MSAND to a more professional group for this to occur we need institutional memory amongst other things ● Events <ul style="list-style-type: none"> ○ Jane Courtney has advised JZ that no non-essential events will run this March. If SPiGs/portfolios want an event to run please discuss with JC and she will try her very best to make things happen. ○ This will likely be reassessed in April 			
4.2	Vice President External's report	Nil				
4.3	Vice President Internal's report	Nil				
4.4	Treasurer's report	Nil				
4.5	Secretary's report	<ul style="list-style-type: none"> ● Handovers 	<ul style="list-style-type: none"> ● Secretary will remind portfolios throughout the year to update their handovers 			

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	<ul style="list-style-type: none"> Distribution of important documents 	<ul style="list-style-type: none"> MSJ will look into setting up the google drive to appropriate disseminate files to MSAND members 			
4.6	Social report	As per EG			
4.7	Rural report	Rural Events	<ul style="list-style-type: none"> RCS info session will go ahead 11th/12th of April? Committee has met Looking into a potted blue tree for the medical school 		
4.8	Social justice report	WGS	<ul style="list-style-type: none"> WGS <ul style="list-style-type: none"> Happening this Thursday would be great to have MSAND attendance Raffle tickets are live Social Easter event <ul style="list-style-type: none"> LH currently in Victoria Discussions around potentially doing the event but executive advised to contact JC as if the event gets postponed it is unlikely to be run again. 		
4.9	AMSA report	Think Tank #1 AMSA feedback Vampire Cup Convention	<ul style="list-style-type: none"> Think tank <ul style="list-style-type: none"> Think tank went well - good student turnout comparative to previous years AMSA Opinion poll feedback <ul style="list-style-type: none"> First year AMSA have done this Good student engagement Vampire Cup <ul style="list-style-type: none"> Request for \$200-300 from VPE and Treasurer (Derek is emailing) Join group and sign up for donations beginning April 2nd Convention <ul style="list-style-type: none"> First year it will be run since 2020 Advertisements to occur soon 		
4.10	Education report	Nil			
4.11	Wellness report	1st year test Crazy socks for docs	<ul style="list-style-type: none"> 1st year test <ul style="list-style-type: none"> Well-being team unable to support students in person due to online test IS will create 'goodie bags' ready for exams so that they can be distributed ahead of time should their exams be moved/disrupted Students showing solidarity in light of technical issues with test Crazy socks for docs <ul style="list-style-type: none"> Approaching soon 		

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		<ul style="list-style-type: none"> ○ IS will be away but subcommittee have met and are happy to run the event for IS 			
4.12	Sports report	<ul style="list-style-type: none"> ● Football <ul style="list-style-type: none"> ○ Dates are locked in ○ NDSA has asked to be involved with the physio/med game to turn into event ○ HC to create "how-to" document re issues with lights at oval being turned off ○ Footy tipping commencing 2/7 ● Other sports <ul style="list-style-type: none"> ○ Frisbee starting ○ Soccer going well 			
4.13	IT report	Nil			
4.14	Media report	Nil			
4.15	Equity report	Year reps Refugee health night Clinical skills	<ul style="list-style-type: none"> ● Year reps <ul style="list-style-type: none"> ○ JM reminding year reps to complete bystander intervention as there have been reports of misconduct throughout the year groups ● Refugee health night <ul style="list-style-type: none"> ○ Will go ahead May 26th ● Clinical skills <ul style="list-style-type: none"> ○ Continues to liaise with Mills about amendments to clinical skill handbooks and resources around student hx and ex 		
4.17	4th year rep report	Grad ball deposit down Intern application info events coming up	<ul style="list-style-type: none"> ● Ball <ul style="list-style-type: none"> ○ Date is booked and subcommittee working on it ● Intern info sessions <ul style="list-style-type: none"> ○ In the works. 		
4.18	3rd year rep report	Friday friendlies	<ul style="list-style-type: none"> ● to be rebooked possibly early May 		
4.19	2nd year rep report	Merch	<ul style="list-style-type: none"> ● Merchandise <ul style="list-style-type: none"> ○ Sub-committee working on this ● Year group survey on timetable <ul style="list-style-type: none"> ○ Many in the year are unhappy with current timetabling however the school are unable to change things due to pending increase in online requirements 		

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4.20	1 st year rep report	Nil				
5.	Miscellaneous business					
6.	Next meeting	4th April 5pm				

Key to Initials: 2022 MSAND Representatives

JZ: Jarrad Zylstra	RW: Raph Watt
EH: Eugenia Hutton	RC: Ruby Chin
SS: Sahib Singh	SD: Sophie Dixon
MSJ: Marie Sim Johnston	EJ: Emma Jobson
AM: Alex Majri	AG: Alex Gunnell
SA: Sacha Alexiou	AL: Amy Lorimer
LH: Lachlan Hannah	EE: Ege Eroglu
OT: Oliver Taylor	TC: Tina Barrow
HC: Hannal Cadhlo	RO: Russell O'Connor
IS: Indi Scanlon	
EG: Emily Gale	
JM: Jack Murray	