



MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,
 PO Box 1225, Fremantle WA 6959
 www.msand.org.au
 Committee Meeting Minutes

DATE	05/05/22		
VENUE	Lecture Theatre	Start time: 5pm	Finish time: 6:30pm
CHAIRPERSON	JZ	MINUTES: MSJ	TIMEKEEPER: MSJ
ATTENDEES	JZ, EH, SS, MSJ, SA, LH, HC, IS, EG, JM, SD, EJ, AG, AL, TC, RO, GR, AB, OT		
APOLOGIES	AM, EE, EG, ME, AB, RC, RW		

Student: Jarrad Zylstra (President)	Signature: 
Student: Marie Sim Johnston (secretary)	Signature: 

Confirmation of Minutes:

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated .

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	Minutes from previous meeting			Eugenia hutton & Sacha Alexiou		
2.	Business arising from previous meeting	N/A				

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3.	New business	N/A			
4.	Portfolio reports	Nil			
4.1	President's report	<p>Group of 8 - announcement</p> <p>MSAND reform</p> <p>Staff/Student Liaison Meeting</p>	<p>GO8</p> <ul style="list-style-type: none"> - 8 big research universities of in Australia - Calling on the incoming government to increase the medical students number to increase by 1000. - AMA & AMSA have put out responses to this. - MSAND will be aligning itself with the opinion on AMA and AMSA <p>MSAND Reform</p> <ul style="list-style-type: none"> - Website will be operational by mid july - Thank you those who put their hands up to help <p>S&SLM</p> <ul style="list-style-type: none"> - explained the concept to all MSAND attendees <p>MSAND Code of Conduct</p> <ul style="list-style-type: none"> - big thanks to JM, IS, SA & EG 		
4.2	Vice President External's report	Event portfolio holders	<p>Sponsors</p> <ul style="list-style-type: none"> - pleasure ensure the sponsor knows the event data & time - And be sure to be clear that the time limit is 10 minutes - Make sure there is evidence of the event - Make sure photos are taken of the events/sponsors 2 <p>Prospectus</p> <ul style="list-style-type: none"> - Sponsors are not interested in social events to sponsor. 		
4.3	Vice President Internal's report	<p>Event completion form</p> <p>Clinical careers night</p>	<p>Please fill them out!</p> <p>Potentially 25th of July</p> <ul style="list-style-type: none"> - Feelers out for working party. 		

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4.4	Treasurer's report		How best to contact alex for funding - Email for a paper trail + send a DM to let him know.			
4.5	Secretary's report	SPIG secretary Role filled Archivist role	Archivist Role - Still to fill. - If any members are keen for the role please let us know. Shared Drive - Showed the committee how to use it.			
4.6	Social report	May Soiree	May Soiree - Everything organised - Tickets on sale - no separate ticketing prices for non-alcoholic tickets. - Lachy to explore non-alcoholic options - Respect officers will need to be present: - Jack Murray & Ethan Williams - Female would be Ball - Ball prep is on the way - Band will play - 27th of August	Lachy & code of conduct team to chase this up		
4.7	Rural report	Men's Health morning Tea BLOC 2 up in the air	Men's health morning tea -			
4.8	Social justice report	Absent	Guilt Free Shopping Spree - Next week - Come down and buy some clothes (or pretend)			
4.9	AMSA report	WA Leadership of September	WA Leadership of September - 3rd of September			
4.10	Education report	ECG Night	ECG Night - Paul Langton & Sue Sharpe to be the academics Exam Q&A for the first years - feelers out for members of the panel - End of May on Zoom Immuno teaching 1st years - Poor feedback from 1st years - RAPS will be holding an "immuno night" - Will speak to the lecturer 1st year revision seminars			

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		<ul style="list-style-type: none"> - looking for helpers Rapid reviews <ul style="list-style-type: none"> - for 3rd and 4th years 			
4.11	Wellness report	Crazy Socs 4 docs	4th of June Hampers for first and second years		
4.12	Sports report	Footy	First game next week <ul style="list-style-type: none"> - 13th of May - first game at 5:45pm - Avant new sponsor 		
4.13	IT report	N/A	Transition to google workspace <ul style="list-style-type: none"> - saves us \$2000 a year now that is not for profit Transition to Q pay for MSAND members <ul style="list-style-type: none"> - education on people how to use it - refund/transfer tickets easily - barcode means events will run better Inclusion of code of conduct to the event -> Follow up on this.		
4.14	Media report	Nil			
4.15	Equity report	New incident reporting policy DV curriculum changes Communications workshop	New Policy <ul style="list-style-type: none"> - Safe way to report misconduct at events - Completely anonymous - 09/06/22 Notre dame is doing well <ul style="list-style-type: none"> - ND is the only uni that has a respect officer (which other unis dont have) - ND have clear pathways. - Will bring these curriculum changes to the uni Gender affirming language <ul style="list-style-type: none"> - In histories etc. Communications Handbook <ul style="list-style-type: none"> - Changes will not occur this year - But it will probably occur next year. - Gender clinic from PCH will be involved in this process. 		
4.16	Aboriginal rep	Birthing headband ceremony	Birthing headband ceremony <ul style="list-style-type: none"> - ?event - ? supplies for CD -> idea for a mindful moment 		

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	Reconciliation week	Reconciliation week - in 3 weeks - Aligned into the portfolios AH Learning - looking for feedback about how to improve the learning environment - ? draft questions for surveys to - Google doc - Marie to Champion			
4.17	4th year rep report	Intern event Photos	Went well 16th of May		
4.18	3rd year rep report	Friday Friendlies			
4.19	2nd year rep report	Kimberley Trip is now Hybrid	- received well - waiting for BLOC Halfway Dinner - will start to be organised Merch - working with Ahmi - for indigenous inclusive design		
4.20	1st year rep report	Nil	Immuno discussions - Other MSAND members have given their opinions about immuno block - This is a hard block and not all of the content will be delivered in the lectures or in an 'easy way' PBL games - with social, 1st and 2nd year reps & sports rep - Round robin set up with all PBLs (first year first semester group) - Social & Sport looking at dates in second semester. OSCE help - Clin skills will set out self directed - Let the students know that they can contact Milly re booking rooms etc. - Manage expectations of 1st year OSCE. into education night		
5.	Miscellaneous business				
6.	Next meeting				

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Key to Initials: 2022 MSAND Representatives

JZ: Jarrad Zylstra	RW: Raph Watt
EH: Eugenia Hutton	RC: Ruby Chin
SS: Sahib Singh	SD: Sophie Dixon
MSJ: Marie Sim Johnston	EJ: Emma Jobson
AM: Alex Majri	AG: Alex Gunnell
SA: Sacha Alexiou	AL: Amy Lorimer
LH: Lachlan Hannah	EE: Ege Eroglu
OT: Oliver Taylor	TC: Tina Barrow
HC: Hannal Cadhlo	RO: Russell O'Connor
IS: Indi Scanlon	ME: Max Eton
EG: Emily Gale	GR: Gerald Ryder
JM: Jack Murray	