



# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

<b>DATE</b>	04/04/22		
<b>VENUE</b>	Zoom	<b>Start time:</b> 4:45pm	<b>Finish time:</b> 5:45pm
<b>CHAIRPERSON</b>	JZ	<b>MINUTES:</b> MSJ	<b>TIMEKEEPER:</b> MSJ
<b>ATTENDEES</b>	JZ, EH, SS, MSJ, AM, SA, LH, OT, HC, IS, EG, JM, RW, SD, EJ, AG, AL, EE, TC, RO, GR, AN		
<b>APOLOGIES</b>	ME, RC, AL		

<b>Student:</b> Jarrad Zylstra (President)	<b>Signature:</b> 
<b>Student:</b> Marie Sim Johnston (secretary)	<b>Signature:</b> 

**Confirmation of Minutes:**

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated.

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	<b>Minutes from previous meeting</b>		<ul style="list-style-type: none"> <li>Alex Majri &amp; Eugenia Hutton confirmed that the last minutes were accurate &amp; correct</li> </ul>			
2.	<b>Business arising from previous meeting</b>	N/A				

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3.	<b>New business</b>	N/A				
4.	<b>Portfolio reports</b>	Nil				
4.1	<b>President's report</b>	<ol style="list-style-type: none"> <li>1. AMC Prevocational Framework</li> <li>2. MSAND Reform</li> <li>3. Sexual Assault</li> <li>4. Aboriginal student rep</li> </ol>	<ol style="list-style-type: none"> <li>1. Discussed this with AMC at AMSA Council. AKA the "2-year internship" Not a 2-year internship. Will be disseminating a FAQ and Simple Info flyers to cohorts soon. Will roll out for 2024 interns                             <ol style="list-style-type: none"> <li>a. 2024 interns will be the first year to have this</li> <li>b. Will wait for the AMC to make FAQ document before notifying the students</li> </ol> </li> <li>2. Brief overview of what Exec are working on this year behind the scenes                             <ol style="list-style-type: none"> <li>a. MSAND exec to keep all committee members updated</li> </ol> </li> <li>3. Thank you to the committee and year reps. Stay in touch with your cohort and take care of yourselves.</li> <li>4. As of today has been approved, our first MSAND Aboriginal Rep is Ahmi Narkle</li> </ol>			
4.2	<b>Vice President External's report</b>	<ul style="list-style-type: none"> <li>● SPiGs &amp; Sub-committees are contacting sponsors</li> </ul>	<ul style="list-style-type: none"> <li>● Should go through sahib to ensure follow ups, invoicing etc.</li> </ul>	Marie to inform SPiGs		
4.3	<b>Vice President Internal's report</b>	<ul style="list-style-type: none"> <li>- New post event template</li> </ul>	<ul style="list-style-type: none"> <li>- Our fabulous Secretary @marie , has developed a new template for post event feedback to make the handover doc easier -&gt; VPI will keep people accountable for this.</li> <li>- To send template to all portfolios who have run events</li> </ul>			
4.4	<b>Treasurer's report</b>	<ul style="list-style-type: none"> <li>● 4<sup>th</sup> year ball</li> </ul>	<ul style="list-style-type: none"> <li>● Payments gone ahead</li> </ul>			
4.5	<b>Secretary's report</b>	<ul style="list-style-type: none"> <li>● google drive update</li> <li>● New handover document</li> </ul>	<ul style="list-style-type: none"> <li>● To update</li> </ul>			

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4.6	<b>Social report</b>	<ul style="list-style-type: none"> <li>• May Soiree</li> </ul>	<ul style="list-style-type: none"> <li>• 28<sup>th</sup> of May                             <ul style="list-style-type: none"> <li>o To be released to students this week</li> </ul> </li> </ul>			
4.7	<b>Rural report</b>	<ul style="list-style-type: none"> <li>• Sponsors</li> <li>• RCS Q&amp;A session</li> </ul>	<ul style="list-style-type: none"> <li>• Rural rep to involve VPe with sponsors</li> <li>• Next Week on Zoom</li> </ul>			
4.8	<b>Social justice report</b>	<ul style="list-style-type: none"> <li>- WGS</li> <li>- fundraising event cancelled</li> <li>- alternative fundraiser: ?clothes sale</li> </ul>	<ul style="list-style-type: none"> <li>• ~19,000 currently</li> <li>• New event in the making</li> </ul>			
4.9	<b>AMSA report</b>	<ul style="list-style-type: none"> <li>• Policies</li> <li>• Vampire cup</li> </ul>	<ul style="list-style-type: none"> <li>• All policies passed</li> <li>• Off to a very good start</li> </ul>			
4.10	<b>Education report</b>	<ul style="list-style-type: none"> <li>- Feedback for Homeostasis Quiz</li> <li>- Planning ECG night (in person vs online events)</li> <li>- MOSCEs, who will organise</li> <li>- Update on clinical skills handbook?</li> </ul>	<ul style="list-style-type: none"> <li>• Nil 1<sup>st</sup> year representation at the meeting</li> <li>• Clinical skills handbook                             <ul style="list-style-type: none"> <li>o To be talked about in Equity report</li> </ul> </li> <li>• ECG night                             <ul style="list-style-type: none"> <li>o Plan in person, ZOOM can be a backup</li> </ul> </li> <li>• ?Mosce for 3<sup>rd</sup> years                             <ul style="list-style-type: none"> <li>o Sponsors want an event</li> <li>o The committee will continue to discuss</li> </ul> </li> <li>• Education rep added to academic governance committee</li> </ul>			
4.11	<b>Wellness report</b>	<ul style="list-style-type: none"> <li>• BLOC cancelled</li> </ul>	<ul style="list-style-type: none"> <li>• Most students understand why it has been cancelled</li> <li>• IS will now be here to run Soc for Docs day ~ 2months</li> <li>• Wellbeing 1<sup>st</sup> year walk in the park currently has too many numbers to be okayed by Prof Anglin</li> </ul>			
4.12	<b>Sports report</b>	<ul style="list-style-type: none"> <li>• Footy</li> <li>• Footy tipping</li> <li>• PBL games</li> </ul>	<ul style="list-style-type: none"> <li>• ? alternative game start times i.e boys vs girls                             <ul style="list-style-type: none"> <li>o Will organize Jerseys</li> </ul> </li> <li>• Footy tipping = only 50% paid</li> </ul>			
4.13	<b>IT report</b>	Nil				
4.14	<b>Media report</b>	Nil				

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4.15	<b>Equity report</b>	<ul style="list-style-type: none"> <li>- Petition for Trigger Warnings use in Preclin yrs - call for a vote or petition (weight of opinions)</li> <li>- Bystander intervention and good support person training for Preclin. Resources to be provided for Clin Year reps</li> </ul>	<ul style="list-style-type: none"> <li>• Clinical skills handbook                             <ul style="list-style-type: none"> <li>o Externally managed by TransFolk WA to help the school with policy surrounding Trans and Gender diverse people.</li> <li>o Added either as a separate protocol or as an appendix</li> </ul> </li> <li>• Bystander intervention                             <ul style="list-style-type: none"> <li>o Will run this Friday</li> <li>o JM Will provide a resource package for students</li> <li>o Moving forward training for year reps should occur</li> <li>o JM to speak email Prof Anglin to advocate for Respect training for preclinical years.</li> </ul> </li> <li>• Trigger warnings                             <ul style="list-style-type: none"> <li>o Use in pre-clinical years only</li> <li>o Whether a vote or a petition</li> </ul> </li> </ul>			
4.17	<b>4<sup>th</sup> year rep report</b>	<ul style="list-style-type: none"> <li>• Intern night</li> </ul>	<ul style="list-style-type: none"> <li>• 4<sup>th</sup> of May</li> </ul>			
4.18	<b>3<sup>rd</sup> year rep report</b>	<ul style="list-style-type: none"> <li>- organising session with respect officer for cohort</li> <li>- Friday Friendlies set for April 29th (thoughts/go ahead?)</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with Rachel this week or the week next                             <ul style="list-style-type: none"> <li>o She is happy to do a talk with each year if required</li> </ul> </li> <li>• May Soiree – 29<sup>th</sup> of April</li> </ul>			
4.19	<b>2<sup>nd</sup> year rep report</b>	<ul style="list-style-type: none"> <li>- BLOC and Kimberley :(</li> <li>-</li> </ul>	<ul style="list-style-type: none"> <li>• Merchandise on the way for students</li> <li>• Kimberley trip is pending</li> </ul>			
4.20	<b>1<sup>st</sup> year rep report</b>	Nil				
5.	<b>Miscellaneous business</b>					
6.	<b>Next meeting</b>	05/05/22				

## Key to Initials: 2022 MSAND Representatives

JZ: Jarrad Zylstra	RW: Raph Watt
EH: Eugenia Hutton	RC: Ruby Chin
SS: Sahib Singh	SD: Sophie Dixon
MSJ: Marie Sim Johnston	EJ: Emma Jobson

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AM: Alex Majri	AG: Alex Gunnell
SA: Sacha Alexiou	AL: Amy Lorimer
LH: Lachlan Hannah	EE: Ege Eroglu
OT: Oliver Taylor	TC: Tina Barrow
HC: Hannah Cadholo	RO: Russell O'Connor
IS: Indi Scanlon	ME: Max Eton
EG: Emily Gale	GR: Gerald Ryder
JM: Jack Murray	AH: Ahmi Narkle