



# MEDICAL STUDENTS' ASSOCIATION OF NOTRE DAME



MSAND c/o School of Medicine Fremantle,  
 PO Box 1225, Fremantle WA 6959  
 www.msand.org.au  
 Committee Meeting Minutes

<b>DATE</b>	01/08/2022		
<b>VENUE</b>	Consulting Suites	<b>Start time:</b> 5pm	<b>Finish time:</b> 6:30pm
<b>CHAIRPERSON</b>	JZ	<b>MINUTES:</b> MSJ	<b>TIMEKEEPER:</b> MSJ
<b>ATTENDEES</b>	JZ, EH, MSJ, AM, SA, LH, OT, HC, IS, EG, JM, RW, RC, SD, AG, AL, TC, RO, ME, GR		
<b>APOLOGIES</b>	SS, AN, EE, EJ, RO		

<b>Student:</b> Jarrad Zylstra (President)	<b>Signature:</b> 
<b>Student:</b> Marie Sim Johnston (secretary)	<b>Signature:</b> 

**Confirmation of Minutes:**

By signing here, the following members confirm that these minutes are a correct and accurate reflection of the meeting dated .

No.	HEADING	ITEM	DISCUSSION POINTS	ACTION ITEM	NAME	TIMEFRAME
1.	Minutes from previous meeting		Tina & Emily confirm			
2.	Business arising from previous meeting	N/A				

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3.	<b>New business</b>	N/A			
4.	<b>Portfolio reports</b>	Nil			
4.1	<b>President's report</b>	<ol style="list-style-type: none"> <li>1. Cameron Rowick</li> <li>2. International Students</li> <li>3. Social Media Policy</li> <li>4. Constitution</li> <li>5. Admissions/Portfolio</li> </ol>	<ol style="list-style-type: none"> <li>1. A reflection on his time at Notre Dame. \$500 donation from MSAND to Brain Cancer Foundation in his memory</li> <li>2. 2023 will have up to 5 international students in the SoM. There has been discussions in the school about how to support incoming international students. ND has been consulting WAMSS international student rep. WAMSS international rep will support ND students as well.</li> <li>3. Policy has been reviewed                         <ol style="list-style-type: none"> <li>a. Section 11 details who the members are.</li> <li>b. Section 12 is content regulation – only one post allowed per event per year group. Utilizing the MSAND page/Insta/Website</li> <li>c. Media rep: Instagram seems to have more engagement than Instagram.</li> </ol> </li> <li>4. Discussion about the general meeting. And how this will be used to pass the new constitution.</li> <li>5. Portfolio is confirmed to be out. Judgement testing to be brought in instead</li> </ol>	<p>Jarrad to let Rebecca/Paul know about education for staff</p> <p>Social justice point raised.</p>	
4.2	<b>Vice President External's report</b>				
4.3	<b>Vice President Internal's report</b>	<ol style="list-style-type: none"> <li>1. Summaries</li> <li>2. OSCE</li> </ol>	<ol style="list-style-type: none"> <li>1. Year reps have been doing a fantastic job at summaries</li> <li>2. &gt;70 1<sup>st</sup> years have signed up so more 3<sup>rd</sup> and 4<sup>th</sup> year volunteers required.</li> </ol>		
4.4	<b>Treasurer's report</b>	<ol style="list-style-type: none"> <li>1. Good news</li> </ol>	<ol style="list-style-type: none"> <li>1. Everyone is doing well!</li> <li>2. Reminder to</li> </ol>		
4.5	<b>Secretary's report</b>	<ol style="list-style-type: none"> <li>1. General meeting</li> <li>2. Handover</li> </ol>	<ol style="list-style-type: none"> <li>1. Set for September 1<sup>st</sup>, all MSAND members to attend. Secretary will send out an invitation to all students.</li> </ol>	<p>"To do" list for MSAND members to ensure the</p>	

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		2. Reminder for handovers	appropriate things are handed over.  To contact Ruby about an invite		
4.6	<b>Social report</b>	1. Uniform Party 2. Ball	1. Made \$500 2. Ball – Numbers very important need to make 225 a. Non-alcoholic tickets will not be done this year b. Tickets need to be sold by 17 <sup>th</sup> August.		
4.7	<b>Rural report</b>	1. Mens health morning tea 2. Rural excursion	1. Went well 2. Also went well. Made a profit. Asking for feedback on the event.		
4.8	<b>Social justice report</b>	1. SJ/Global health/DEA? restructuring 2. Infectious diseases event 3. Letter writing event	1. ? for global health & DEA to be absorbed into social justice portfolio. 2. Upcoming event with global health. 3. Letter writing	Social justice/global health/DEA reps & president to discuss with secretary.	
4.9	<b>AMSA report</b>	1. Council 2 Report 2. Deferred Exams Advocacy? 3. Roe v. Wade Photo Advocacy	1. Went well 2. Deferred exams can't run until everyone is able to run the exam. Should we be advocating. 3. How is this being addressed via the school. a. Photo was taken with medical students near the chapel (which upset the chaplaincy) b. Precedent on dealing with reproductive rights. c. Prof Chaney report: can't come together as a cohort representing the university but is able to support such things as an individual.	AMSA to let JZ know what the best forum would be  Students to bring up in the student/staff liaison meeting.	
4.10	<b>Education report</b>	1. National Evaluation Committee feedback 2. Clinical MOSCE 3. BCS transition working party	1. would like to set up any feedback requests to be sent to them, to ensure they've passed ethics, know where the data is going etc. Would also like to know about what feedback forms MSAND is doing. 2. Will need lots of patients. On the 20 <sup>th</sup> of August. 3. BCS is coming in-house to ND. They want feedback from 2 <sup>nd</sup> years as to what works well from Murdoch so that they can prioritise this.		
4.11	<b>Wellness report</b>	Crazy Socks for Docs - winners! Pottery day for RUOK day (Sept 9)	1. Money made is going to wellbeing event. Handmade pottery night for 1 <sup>st</sup> /2 <sup>nd</sup> years on campus. (EOI sounds good)		
4.12	<b>Sports report</b>	1. Physio's pulled out for this week's game.	1. Will decide tomorrow to see if it'll go ahead or not.		

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	<ol style="list-style-type: none"> <li>2. WAMSS vs MSAND to go ahead.</li> <li>3. AFL tipping wrapping up</li> <li>4. Tri-varsity event Netball 2<sup>nd</sup> September</li> </ol>				
4.13 <b>IT report</b>	<ol style="list-style-type: none"> <li>1. Q-pay</li> </ol>	<ol style="list-style-type: none"> <li>1. Going well with the system overall</li> </ol>			
4.14 <b>Media report</b>	<ol style="list-style-type: none"> <li>1. Writing Notre damus report.</li> </ol>	<ol style="list-style-type: none"> <li>1. Each year rep will get two pages (report on what you did) &amp; each portfolio. The more photos the better. Due by end of September.                             <ol style="list-style-type: none"> <li>a. Call out for poems, stories, opinion pieces, artwork etc.</li> <li>b. Exec to proof it</li> </ol> </li> </ol>	Re promote social media for next year  Pro-moving motions.		
4.15 <b>Equity report</b>	<ol style="list-style-type: none"> <li>1. Food vendors for events and quotes</li> <li>2. Sales for Queer health info night</li> <li>3. TW proposal to be put to AGC</li> <li>4. Respect panel discussion 11/8 1-2pm</li> <li>5. AUSLAN</li> <li>6. Queer Health Info Night</li> </ol>	<ol style="list-style-type: none"> <li>1. For everyone has done an event, contacts, number of people etc. to be placed in the food truck form</li> <li>2. RW to discuss</li> <li>3. Proposal gone out: graded response on self-accountability in 2<sup>nd</sup> year to be aware of own triggers and working to manage them (not an excuse to leave the room with distressing material etc.)</li> <li>4. Panel discussion between respect officers and Jack (11am) will circulate to staff. (ZOOM)</li> <li>5. AUSLAN event coming up</li> <li>6. ?get approval for content – Prof Anglin &amp; Prof Chaney approved.</li> </ol>			
4.16 <b>Aboriginal report</b>	<ol style="list-style-type: none"> <li>1. Aboriginal rep event (spiritual event)</li> </ol>	<ol style="list-style-type: none"> <li>1. Will contact secretary &amp; treasurer about logistics.</li> </ol>			
4.17 <b>4<sup>th</sup> year rep report</b>	<ol style="list-style-type: none"> <li>1. Events                             <ol style="list-style-type: none"> <li>a. Grad Ball</li> <li>a. Finance talk</li> <li>b. Seminar</li> </ol> </li> <li>2. Yearbook</li> </ol>	<ol style="list-style-type: none"> <li>1. Organizing several events. To consult with other portfolios about catering.</li> <li>2. Costing of yearbook</li> </ol>			
4.18 <b>3<sup>rd</sup> year rep report</b>	<ol style="list-style-type: none"> <li>1. 2<sup>nd</sup> Friday friendlies to organize.</li> </ol>				
4.19 <b>2<sup>nd</sup> year rep report</b>	<ol style="list-style-type: none"> <li>1. halfway dinner planning</li> <li>2. Merch updated</li> </ol>	<ol style="list-style-type: none"> <li>1. Coming along</li> <li>2. Contract is going in writing.</li> </ol>			
4.20 <b>1<sup>st</sup> year rep report</b>	<ol style="list-style-type: none"> <li>1. 1<sup>st</sup> years going well</li> <li>2. Results back from 1<sup>st</sup> sem</li> </ol>				

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	3. 1 <sup>st</sup> years writing feedback for software content.				
5. <b>Miscellaneous business</b>					
6. <b>Next meeting</b>	1 <sup>st</sup> of September (general meeting)				

## Key to Initials: 2022 MSAND Representatives

JZ: Jarrad Zylstra	RW: Raph Watt
EH: Eugenia Hutton	RC: Ruby Chin
SS: Sahib Singh	SD: Sophie Dixon
MSJ: Marie Sim Johnston	AN: Ahmi Narkle
AM: Alex Majri	EJ: Emma Jobson
SA: Sacha Alexiou	AG: Alex Gunnell
LH: Lachlan Hannah	AL: Amy Lorimer
OT: Oliver Taylor	EE: Ege Eroglu
HC: Hannal Cadhlo	TC: Tina Barrow
IS: Indi Scanlon	RO: Russell O'Connor
EG: Emily Gale	ME: Max Eton
JM: Jack Murray	GR: Gerald Ryder